

File Reference No.: EC-MTG-23-003

Date: 3rd January 2023

Minutes of the 51st Executive Council Meeting
Google Meet
27th April 2022

Executive Summary

Attendance:

1. Karen Chan, President
2. Sanchai Chotirosanee, Secretary-General

Council Members

3. Joie Springer
4. Pawarisa Nipawattanapong
5. Swee Cheng Wong
6. Prof. Young-Ie Wuo
7. Irene Lim, Immediate Past President

SEAPAVAA Secretariat

8. Genelyn Galang, Administrative Coordinator

Absent with Apologies:

9. Joshua Harris, Treasurer
10. Hoang Mai, Councillor

I. SEAPAVAA's virtual 26th Conference

- The conference will be funded by UNESCO Bangkok and will be free-of-charge.
- The conference theme is “*Moving AV Archives Forward*” and will be held via the Gather Town platform.
- The EC will be inviting speakers to do a 30-minute lecture for each symposium topic: digital preservation, analogue, outreach and public engagement, disaster risk management, and advocacy campaign.
- The Focus Groups will focus on the participants’ collection concerns and interests.

SouthEast Asia-Pacific Audiovisual Archive Association (SEAPAVAA)
Registered Address: 1 Scotts Road, #24-10, Shaw Centre, Singapore 228208
Unique Entity Number: T14SS0070L

Secretariat Address: UP School of Library and Information Studies, c/o SOLAIR, Jacinto St. UP Campus Diliman,
Quezon City, Metro Manila, Philippines
Email: secretariat@seapavaa.net Website: <http://www.seapavaa.net>



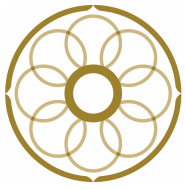
- Vendors will have virtual booths for their products and services in the GatherTown platform.
- The FG moderators will be the panelists for the conclusion session.

II. SEAPAVAA's electronic 26th General Assembly

- There are 58 eligible voting members, and 29 attendees are needed for quorum at the 26th eGA. 37 members (including 4 proxies) have registered.
- The Secretariat will submit the e-folder of the 26th eGA reports to the members on 3rd May 2022 but inform them that the financial reports will be delayed.

III. Review of the 26th eGA Reports

- **Annex D: Members' Subscription Dues / Members in Arrears as of 2nd May 2022** – The EC will allow promissory notes from institutional and individual members to be eligible to participate and vote at the 26th eGA.
- **Annex F: Auditor's Report for Fiscal Year 2021 (1st January – 31st December 2021)** – SEAPAVAA appointed JM Partners as our new tax auditor. SEAPAVAA was able to save US\$ 2,500.00 in the Association's annual tax audit services.
- **Annex G: SEAPAVAA's new Online Payment Scheme, PayPal** – PayPal Singapore limits account linkage to SG\$ bank account which will cause SEAPAVAA to lose income due to currency exchange. Associate Individual members have not yet paid their fees due to PayPal set-up delay.
- **Annex N: SEAPAVAA Awards for 2022** – Reto Kromer (Founder, AV Preservation by reto.ch) will sponsor the 2022 Best Archival Project in the Region Award. This will be last time that Reto will sponsor the Award as they are ceasing operations
- **Annex O: SEAPAVAA's 27th Conference and General Assembly in 2023** – The EC proposed Vietnam, Taiwan, or Thailand as potential hosts for the 27th Conference and GA. The EC is considering a hybrid 27th Conference with physical event and online streaming for remote participants.



SEAPAVAA

SouthEast Asia-Pacific AudioVisual Archive Association

- **Annex AA: Ratification of Applying Member** – The EC unanimously recommended the membership applications of Society of Filipino Archivists for Film (SOFIA), Philippines, and Aparna Subramanian, India.
- **Annex HH: Adoption of the Minutes of the previous General Assemblies** – The EC will table the Minutes of the 22nd GA (11th April 2018, Bangkok, Thailand) at the 26th eGA. Gen was not able to draft the summary of the previous GA Minutes due to time constraints and added workload for the Secretariat.

Drafted by:

*Genelyn Galang, Senior Administrator
SEAPAVAA Secretariat*

Approved by:

SEAPAVAA Executive Council (2020 – 2023)

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